



Worship Technology Director

Purpose: The Technology Director oversees the development, implementation, and maintenance of worship technology for Santa Claus Christian Church ministry needs.

Supervision: The Worship Technology Director reports directly to the Lead Pastor

Position Hours: Approximately 10-12 hours each week, along with other events as needed.

Compensation & Benefits: Part-time salary commensurate with experience, 4 vacation Sundays/year with additional time off available in communication with the Lead Pastor

Responsibilities:

- Be present at church on Sunday mornings and Wednesday evenings to fulfill responsibilities.
- Recruit and train volunteers with attention to utilizing the gifts within our congregation and develop a schedule to ensure proper coverage is available on Sundays, Wednesdays, and any other planned activity.
- In consultation with Worship Director, ensure audio production for worship services and lyrics for worship songs
- In consultation with Lead Pastor, build out weekly visuals for worship including Pro Presenter slides and transitions for services.
- Oversee online video ministry including live streaming, editing, and uploading services.
- Work with Office staff for filming and editing of videos.
- Evaluate and oversee implementation of new worship technologies, upgrades, and equipment.
- Serve and facilitate the Tech Team and meet regularly, ensuring the technical and infrastructure aspects of the church are supported and maintained.
- In conjunction with Tech Team, prepare and oversee technical budgets including all expenses for hardware, software, and technical services.
- Maintain inventory list, license/credentials lists, control technical documentation including user manuals, and order specialized equipment.
- Maintain with tech team security measures to protect users, systems, and information infrastructure, including firewalls and user policies.
- Diagnose, troubleshoot, and solve problems for end-users as available.
- Communicate weekly with the Lead Pastor, participate in staff meetings, and ensure representation at the Spiritual Leadership Team.

PERSONAL QUALITIES:

- A growing and personal relationship with Jesus
- A belief in and support of the mission and vision of Santa Claus Christian Church
- A spirit of humility, spiritual maturity, and a desire to live into God's will
- A love of all people and belief that God calls and uses people of all ages
- A heart for the local church and community

EXPERIENCE, SKILLS AND ABILITIES:

- Must pass a background check and complete child safety training
- Clear experience with all things technology
- Proficiency in worship and computer technologies
- Excellent verbal and written communication skills
- Ability to work effectively and independently, as well as with all ministries of the Church
- Ability to develop, manage, organize, and encourage volunteer teams
- Welcoming personality and sense of humor